



FUNCTIONAL OVERVIEW*



Function	Description	QUAM basic	QUAM professional	QUAM enterprise
Base Function QUAM 2.0	On the basis of SharePoint® Foundation 2010 & SharePoint Server (technological capabilities may require configuration); Microsoft® Visio® integrated modeling and online publishing; Microsoft Visio integration (read and write); database supported centralized model directory; Optimized print preview in browser; Staff contact list (personalized job description); online support; Telephone directory (can be used offline in Outlook®, Excel®, Access®, SharePoint Workspace®); version administration and content approval	•	•	•
Organizational Structure	Functional description of organizational units, roles and external partners; staff list with photographs and hierarchical classification	•	•	•
Job Descriptions	Automatically generated, consistent job descriptions including responsibilities, contribution to processes and tasks, considered rules, access levels to IT systems, access to space and infrastructure, document responsibility, etc.	•	•	•
Usage Overviews	Automated overview showing use of IT systems, documents, resources, staff and positions.	•	•	•
Modeling Notation	Organizational charts, free hand diagrams and process maps	•	•	•
Download Center	Central file for processes templates; central file for standards, policies and regulations; central file for the administration of records; Accessible through Windows Explorer with drag and drop function.	•	•	•
Offline Synchronization	Synchronization of documents to MS Outlook / SharePoint Workspace offline	•	•	•
Analysis Function	SharePoint use reports, user statistics	•	•	•
Search Function	SharePoint Search (including full text search in Word and PDF documents)	•	•	•
Interfaces	SharePoint import, processing and export of content using Excel, Access and Outlook (tables, contacts, calendar, tasks, documents); Microsoft Office integration; User authentication via active directory services using NTLM/Kerberos; Claims-based authentication/user administration, for example from Active Directory or SQL databases.	•	•	•
LINTRA Tabs Web Part	Avoid confusion and errors that come with long lists and time wasted scrolling and turning pages. The web part uses tabs to sort lists, and is a fast and intuitive way to find information.	•	•	•
LINTRA Inverse Web Part	Bi-directional, analyzable linking of organizational information (consistent relationship administration between objects, e.g. organizational structure, organizational processes, regulations spaces, time slots etc.)	•	•	•
LINTRA MultiField Viewer Web Part	It filters interesting information from lists. Empty and irrelevant columns are hidden, making complex tables clear.	•	•	•
Workflows	Workflow integration based on SharePoint Workflows (editable)		•	•
Process Structure Matrix	Depiction of the organizational units involved in process groups, processes and tasks, including the type of involvement (R A C I) in the interface. The type of involvement can be adjusted through the schematic administration.		•	•
Configuration	Freely attributable meta-model, schematic adjustment, lists, content types; change or expand columns.		•	•



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E-mail-Data-Loader	Receipt of e-mail attachments via SharePoint and publishing of these documents through the system.		●	●
Data Flow Analysis	Overview of information flow between tasks, processes and process groups.		●	●
Modeling Notation	QUAM-Flowchart-Notation with Visio repository		●	●
QUAM News	Announcement and news area, including e-mail publishing		●	●
QUAM Measures	Comment/feedback management, change management/action tracking e.g. for CIP/KAIZEN		●	●
QUAM interactive	QUAM Wikis: knowledge management using Wikis/blogs; QUAM discussion: team discussion of QUAM content; QUAM survey; QUAM blog		●	●
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PLUS CDC	Collaborative Document Control for management and compliance: PLUS CDC automatically charts and navigates Microsoft Word-based content in SharePoint. This tool can be used for the structured depiction and administration of handbooks in SharePoint.			●
PLUS AuditMan	Audit Management			●
PLUS Language	Bilingual German and English.			●
PLUS Configuration Wizard	Definition of modeling notations			●
PLUS FloorPlanManager	Visualization of buildings, properties and site plans.			●
PLUS InfraStructureManager	Depiction of infrastructure and network plans.			●
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PLUS WordReport Server	Automatic output of print preview (incl. layout) to Microsoft Word	○	○	○
PLUS BPMN	Integration of all BPMN relevant stencils		○	○
Visual Adjustments	Customized theme adjustments		○	○
Additional Apps and Web Parts	Upgrade with existing LINTRA Web Parts and PLUS Applications		○	○
PLUS Language Server	Additional language packs (more than 40 languages available)			○
Customized Development	Upgrade with customized functions			○

● Standard functions ○ Optional upgrade *All information subject to changes and errors



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